GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

The Andhra Pradesh Rights in Land and Pattadar pass Books Act, 1971- "The Andhra Pradesh Rights in Gramakantam Lands and Certificate of Ownership Rules, 2021- Notification-Orders- Issued.

REVENUE (LANDS-I) DEPARTMENT

G.O.Ms.No.357 Dated:08-12-2021
Read the following

1. The Andhra Pradesh Rights in Land and Pattadar Pass Books Act, 1971 (Act No.26 of 1971)
2. The Andhra Pradesh Rights in Land and Pattadar Pass Books Act, 1971 amended vide Ordinance No.8/2021, dated: 29-07-2021.
3. From the Spl.CS & CCLA, LR-I/336/2021 Dt.11.10.2021

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ORDER:

"The Survey of Village Abadi and Mapping with Improvised Technology in Village Areas (SVAMITVA) Scheme, a Government of India scheme launched by Hon'ble Prime Minister of India on National Panchayat Day i.e. 24th April, 2020. The YSR Jagananna Shaswata Bhu Hakku mariyu Bhu Raksha Pathakam" is a comprehensive Re-Survey of Agriculture lands, Habitation of Rural and Urban areas. The schemes mandate to survey all the households/properties of rural non-agricultural areas (Habitations) through Drone Technology and provide an integrated property validation solution for rural Andhra Pradesh through issue of Ownership certificates to the occupants/owners. The 'Record of Ownership' is prepared to enable the rural households to use their property as a financial asset for taking loans and other financial benefits from banks.

2. Therefore, to implement the prestigious programme of the Government i.e. Survey of all lands irrespective of its usage falling within Gramakantam lands in the village and to issue Certificate of Ownership to the owner, Sections 2 and 6-A of the Andhra Pradesh Rights in Land and Pattadar Pass books Act, 1971 (Act No.26 of 1971) have been amended providing legal sanctity to survey all lands located in the Gramakantam lands in the village and issue Certificate of Ownership to the owners of these lands.

3. Whereas, the Andhra Pradesh Rights in Land and Pattadar Pass Books Act 1971 has been amended accordingly vide Ordinance No.8/2021 dated: 29.07.2021. As recommended by the Spl.CS & CCLA in the reference 3rd read above, and after careful examination, Government have decided to frame rules for Gramakantam lands named "The Andhra Pradesh Rights in Gramakantam Lands and Certificate of Ownership Rules, 2021".

4. Accordingly the following Notification will be published in an extraordinary issue of the Andhra Pradesh Gazette dated:09-12-2021.

PRELIMINARY NOTIFICATION

In exercise of the powers conferred by the subsection (1) of Section 11 of Andhra Pradesh Rights in Land and Pattadar Pass Books Act 1971 (Act No.26 of 1971), the Governor of Andhra Pradesh here by frames the Andhra Pradesh Rights in Gramakantam Lands and Certificate of Ownership Rules, 2021, and they are here by published for the general information in the

Andhra Pradesh Gazette as required under sub section – 1 of Section 11 of the said Act.

Notice is hereby given that the said amendments will be taken into consideration by the Government after the expiry of (12) days from the date of publication of the notification in the Andhra Pradesh Gazettee and any objections or suggestions if any received before the expiry of the period will be considered by the Government of the Andhra Pradesh.

The Objections and suggestions should be addressed to the Principal Secretary to Government, Revenue (Lands) Department, Government of Andhra Pradesh, Velagapudi.

The Andhra Pradesh Rights in Gramakantam Lands and Certificate of Ownership Rules, 2021

1. Short title, extent and commencement: —

(1) These Rules may be called the "The Andhra Pradesh Rights in Gramakantam Lands and Certificate of Ownership Rules 2021"

2) They shall extend to all areas where the Andhra Pradesh Rights in Land and Pattadar Pass Books Act, 1971 is in force.

2. In these rules, unless the context otherwise requires, —

a) "Act" means the Andhra Pradesh Rights in Land and Pattadar Pass Books Act, 1971;
b) "Amendment and maintenance of record of rights in lands" means and includes the amendments to the record of rights under Sections 3(3), 5, 6(a), 8(2) and 9 of the Act.
c) "Certificate of Ownership" means Certificate of ownership issued under section 6-A for the lands located in the Gramakantam lands in the Village.
d) "Commissioner" means the Chief Commissioner of Land Administration;
e) "Form" means the form appended to these rules;
f) "Gramakantam" means Gramanatham, Abadi, Village Site or any other name in local parlance having same meaning, the land set apart in a Village for dwelling and incidental purposes. . Explanation: -A Village can have one or more than one Gramakantam
g) "Land" means all lands, irrespective of its usage, falling with in a Village, including Agricultural land, Non-Agricultural land, Gramakantam etc. which include lands having building, hut, wall and any other such structure whether of masonry, bricks, wood, mud, metal or other material whatsoever; for human occupation, whether as a residence or otherwise and includes any shop, factory, workshop or warehouse or any building used for cattle shed
h) "Land Parcel" means Gramakantam Land having an assigned numeric code for which location and boundaries are marked;
i) "Owner" means a person, other than a tenant or a usufructuary mortgagee, who has a Property Tax Assessment number assigned to his property by the local body which include DKT house site patta holders/legal heirs and possession certificate holders in un-objectionable Government Porambokes, after 10 years of issue of the Pattas/Certificates.
j) "Recording authority" means any officer of the Government, for a specified purpose, as prescribed by the Government
k) "Record of Rights" means in respect of owners title of Gramakantam Land and in respect of other rights and interests in Non Gramakantam Land;
l) "Section" means a section of the Act;

m) "Unique Id" means Unique Identification number assigned to Land Parcel holding of a Gramakantam Land;
n) "Village Secretariat" means Village Secretariat as notified by the Government;
o) words and expressions used but not defined in these rules but defined in the AP Rights in Lands and Pattadar Pass books Act 1971, shall have the same meanings assigned to them in these Rules.

3. Form of Record of Rights: —The Record of Rights shall be prepared initially in "Form-GK-I" and subsequently maintained in "Form-GK-IB" for every separate Revenue Village and also for every separate Grama Panchayat.

4. Procedure for preparation and updating of the Record of Rights: —

i. The preparation of Record of Rights in lands in the village shall be prepared in the manner hereinafter provided.
ii. The Commissioner shall issue a notification whenever and wherever necessary to update Record of Rights either for the entire State or for specific area or areas from such date or dates by publication of such notification in the Andhra Pradesh Gazette. The said notification shall also be published in two daily newspapers in circulation in the State of Andhra Pradesh of which at least one shall be in the Telugu language.

iii. Whenever a resurvey or survey is conducted in a Village under the Survey and Boundaries Act, 1923, the Record of Rights in all lands in that Village shall be updated as per the resurvey /survey records prepared under the Survey and Boundaries Act, 1923

5. The Recording Authority after the commencement of the Act, shall issue notices duly publicising in a village, where the Record of Rights are to be updated as per the notification issued by the Commissioner. The notices shall declare:

(a) (i) Intention of preparing a Record of Rights in lands in the village/Grama Panchayat for the first time.

(a) (ii) That all persons claiming any right or claim or interest in any land in the village may apply either through the Panchayat Secretary concerned or directly in writing in duplicate in Form GK-IA showing the particulars of land/Property with their Survey Number, boundaries, measurements, along with a map and approach road in which a right, claim or interest is claimed.

(a) (iii) by updating of Registry of Holdings of Joint properties

(b) The notice shall specify a date not earlier than fifteen (15) days from the date of publication, before which any individual or individuals shall file their claim, right or interest in the lands.

(c) (i) The notice shall specify that the Record of rights shall be prepared for each land in the village. The notice shall specify that if persons have claim or interest for one or more lands in that village, he/she shall file separate claims for each land,

(c) (ii) if a person has claim or interest in lands in more than one village in a Mandal, he shall file separate claims in each village in Form GK-IA.

(d) The Recording Authority shall declare the intention to hold an enquiry in respect of all claims, rights and interests in the village, on a date to be specified in the notice in this behalf not being earlier than twenty-two days (22) from the date of publication of the notice and calling upon all persons interested to appear before him at the said enquiry on the date so specified.

(e) The notice referred to in sub-rule (1) shall be Form-GK-II and shall be published in the District Gazette of the District in which the village is situated and also in the following manner namely –

(e) (i) by affixture in the chavidi or if there is no chavidi, in any other conspicuous place in the village

(e) (ii) by affixture on the notice boards of the Gram Panchayat Office/Village Secretariat, Primary Co-operative Agricultural Credit Society or School, if any, in the village;

(e) (iii) by beat of tom tom in the village;

(e) (iv) by affixture on the notice board of the office of the Tahsildar concerned having jurisdiction over the village; and

(e) (v) by affixture on the notice board of the office of the Mandal Praja Parishad in which the village is situated

6. (1). The Recording Authority shall arrange for the receipt of the claims and arrange for issuance of acknowledgments duly indicating the receipt of the claim and the date of holding inquiry in the village, and also to maintain a Register of claims received in Form GK-IIA.

(2) During the enquiry referred to in sub-rule (1) the Recording Authority shall:

i. receive further statements of claims in writing that may be submitted to him;
ii. hear any oral representation made in respect of any claim and make a summary record of such representation; and
iii. Examine the relevant registers, Records and accounts already maintained in respect of the lands/Properties in the village for the purpose of collection of Property Tax by the local body.

7. (1) . The Recording Authority holding an enquiry under Rule 6 may, if he so thinks fit, adjourn the enquiry to a later date or dates.

(2) Every such adjourned enquiry shall be held in the village and the date or dates to which the enquiry is adjourned shall be announced in public by the Recording Authority himself at the time of adjournment on the day on which the enquiry could not be taken up or finished.

8. During the course of the enquiry referred to in Rule 6 above the Recording Authority may, if he considers it expedient:

a. summon the attendance of any person for the purpose of examining him;
b. require any person to produce any document believed to be in his possession; and
c. enter upon, inspect and measure or cause to be measured any land

9. (1) (a) After due completion of enquiry, referred to in Rule 6, the Recording Authority shall pass orders in respect of-

(i) all cases requiring change of Registry necessitated by the death of registered holder i.e., succession by heir ship, if succession is not disputed. With regard to the entry of the names of the heirs, the names of all the heirs entitled to shares in the property should be registered;

Provided the Recording Authority concerned or such other officer as may be prescribed, shall scrutinize every claim before passing of the orders by the Recording Authority"

(ii) all cases requiring change of registry necessitated by sale, gift, etc., through registered documents, if there is no dispute. In all cases of absolute transfer of title, the Registry of a holding should be altered to correspond with the transfer of its ownership. Where the Registered holder is not a party to a registered transaction, the registered holder should be enquired. The parties involved in a transfer should be connected by a complete chain of registered documents. Unregistered documents are not admissible as evidence in this enquiry to prove the ownership or title of the property. Where the chain is not complete, no transfer of registry shall be done. Such cases shall be referred to the Tahsildar, for disposal after confirmation of the Record of Rights for the villages:-

Provided, the Recording Authority concerned or such other officer as may be prescribed, shall scrutinize every claim before passing of the orders by the Recording Authority

(iii) All cases requiring splitting of joint properties which do not involve any dispute. Joint properties held by a Hindu Joint Family shall not be split up unless the family request for it in writing. The Recording Authority shall enquire the joint property holders and after enquiry, by order, determine the share of land of each property holder in the joint holding. The shares of the land shall be sub-divided in due course and the cost of sub-division recovered from the property holders in proportion of their shares. After the confirmation of the Record of Rights, a person excepting a Hindu Joint Family in a village shall have only one Account for all his properties in the village as far as, it is practicable. Joint property holder cases in which there is a dispute shall be referred to the Tahsildar after confirmation of the Records of Rights for the village;

Provided , the Recording Authority concerned or such other officer as may be prescribed, shall scrutinize every claim before passing of the orders by the Recording Authority"

(iv) No order shall be passed for the change of Registry or splitting of joint properties, unless the recording authority is satisfied that the change of Registry or splitting of joint Property is not in contravention of any of the provisions of:(1) The Andhra Pradesh Land Reforms (Ceiling on Agricultural Holdings) Act, 1973 (Act 1 of 1973);(2) The Andhra Pradesh Assigned Land (Prohibition of Transfers) Act, 1977 (9 of 1977); (3) The Andhra Pradesh Scheduled Areas Land Transfer Regulation, 1959 (1 of 1959);

(b)(i) After due completion of enquiry referred to in Rule 6 the Recording Authority shall also pass orders for registering the names of claimants in respect of all cases of claims of tenancy, mortgage and occupancy where there is no dispute.

(c) (i) All disputed cases of transfer of registry, splitting of joint properties, registering the names of tenants, mortgagee and occupants shall be submitted by the Recording Authority after the confirmation of the Record of Rights to the Tahsildar for disposal in due course.

(ii) In respect of cases falling under Rule 9(1)(a)(i), the Tahsildar shall hold a summary enquiry as to who has the right to succeed to the property of the deceased registered holder, according to the principles of the Law of Succession which govern the case and give notice to all persons known or believed to be interested to the effect that the registry will be made in the name of the person found to be entitled, unless a declaration if filed, within one month from the date of the notice, by any person objecting to the registry, stating that he has instituted a suit in a Civil Court to establish his superior title and an authenticated copy of the plaint in the suit is produced. If no declaration is filed, the registry should be made as stated in the notice,

at the expiration of one (1) month. If a declaration is filed, the result of the suit should be awaited before taking further action.

(iii) In respect of cases falling under Rule 9(1)(a)(ii) if the chain is not complete, the Tahsildar can consider other evidence such as statements of respective neighbours, House tax receipts, Aadhar address proof, Water tax receipts , Bank pass book , Electricity bills etc., and take decision. Fifteen days (15) time shall be allowed for filing objections if any, and an enquiry be held in respect of the same. Thereupon, transfer of registry shall be ordered unless the objection is found to be valid.

(iv) No order shall be passed by the Tahsildar for the change of registry, splitting of joint properties, recording the names of Tenants and Mortgagees in possession, unless he is satisfied that the change so ordered is not in contravention of any of the provisions of the Acts referred to in Rules 9 (1)(a)(iv).

(2) After the passing of the orders under sub-rule 1(a) or 1(b), the Recording Authority shall prepare or cause to be prepared a Draft Record of Rights/Draft Record of Rights made up-to-date in Properties in the Village in Form GK- I and such draft Record of Rights shall be kept in the custody of Panchayat Secretary in the Village/Ward Secretariat.

10. 1 (a) The Recording Authority shall thereafter cause to be published a notice to the effect:

(i) that the Draft Record of Rights has been prepared for the village/ Grama Panchayat for the first time; or

(ii) that the Draft Record of Rights made up to date has been prepared for the village/ Grama Panchayat

(b) that the said record has been kept in the custody of the Panchayat Secretary of the village that it may be inspected of all reasonable times by any person.

(c) that all persons claiming to rectify any omission or error in the said record should furnish a statement in writing relating to their claims on or before a date to be specified in the notice in this behalf not later than fifteen (15) days from the date of publication thereof; and

(d) declaring his intention to hold a Grama Sabha to read out the Draft Record of Rights / Draft Record of Rights made upto date on a date to be specified in the notice in this behalf not later than twenty-two (22) days from the date of publication thereof and calling upon all residents of the village to attend the Grama Sabha and make claims and objections.

(e) declaring his intention to hold an inquiry, into claims and objections received under Clauses (c) and (d) above at the village on a date to be specified in the notice in this behalf not later than forty days(40) from the date of publication thereof and calling upon all persons interested to appear before him at such enquiry.

(2) The notice referred to in sub-rule (1) above, shall be in Form GK-III and shall be published in the manner specified in Clauses (a) to (e) of sub-rule (2) of Rule 5.

(3) Any oral claims and objections received at the Gram Sabha shall be reduced to writing by the Recording Authority and the same shall be considered at the proposed enquiry.

(4) All claims and objections to the entries in the Draft Record of Rights published shall be submitted in duplicate in Form GK- IIIA. The receipt of the claim/objection shall be acknowledged in the duplicated copy. A register

shall be maintained in Form GK-IIIB for the claims and objections received in Form GK-IIIA response to the notice in prescribed Form GK-III.

11) (1) The Recording Authority shall receive the statement submitted in respect of any claim of rectification or error or omission in the Draft Record of Rights or Draft record of rights made up to date published and shall arrange for immediate sub-division work wherever felt necessary before the date specified for enquiry. He shall proceed to the village on the dates specified in the notice and hold an enquiry into all the claims received.

(2) The provisions of Rules 7 and 8 shall apply to the enquiry referred to in sub-rule (1) above.

(3) On the completion of the enquiry, the Recording Authority shall determine whether or not the Draft Record of Rights required to be altered in the consequence of any such claim for rectification of an error or omission in the said record and make a summary order accordingly:

Provided that no such order altering the Draft Record of Rights shall be made adversely affecting the rights of any person whose name has been entered in the Draft Record of Rights as having an interest in the land/Property in respect of the entry relating to which the alteration is proposed without giving a reasonable opportunity of making a representation in this behalf.

(4) The Recording Authority shall not pass any order under sub-rule (3) above without obtaining the orders of the Tahsildar or any other officer prescribed for disposal in due course.

12. (1) If at any time, before the completion of the enquiry referred to in Rule 11 above, the Recording Authority has reasons to believe that any entry made in the Draft Record of Rights requires to be altered in any manner he may make such alteration: Provided that no such alteration shall be made without giving any person whose name is entered in the Draft Record of Rights as having any interest in the land/Property in respect of the entry relating to which the alteration is proposed of making a representation in that behalf.

(2) Recording Authority shall pass orders under the sub-rule (1) above only after obtaining the orders of Tahsildar.

(3) The orders referred to in the above sub-rules not be in contravention of any of the provisions of the Acts referred to in Rules 9(1)(a)(iv).

13. (1) After the completion of enquiry referred to in Rule 11 above, the Recording Authority shall confirm the Draft Record of Rights in the village or the Record of Rights brought up-to-date subject to the alterations if any made in pursuance of the orders passed in Rule 11 or Rule 12, and the Draft Record of Rights so confirmed shall be the Record of Rights in Properties/ lands in the village.

(2) The Tahsildar concerned, the Revenue Divisional Officer, and the Deputy Collector (Record of Rights) the District Revenue Officer, the Collector of the District, and any officer designated by the Collector for this purpose in exercise of their general powers of supervision, shall be competent, Suomotu, to test and revise the entries in the confirmed Record of Rights provided that no revision shall be made without giving any person whose name is entered in the Record of Rights, as having any interest in the land in respect of the entry relating to which the alteration is proposed of making a representation in that behalf. Before making any revision, an Officer shall obtain the approval of his immediate superior officer if the entry, in the Record of Rights was made or confirmed by an Officer of the same rank.

14. (1) The fact of completion of the preparation of the Record of Rights for the first time or the fact of completion of the Record of Rights made up to date in any village shall be notified in the Andhra Pradesh Gazette or the District Gazette as in Form GK-IV.

(2). The notification referred to in sub-rule (1) shall also be published in the manner specified in sub-rule (2) of Rule 5.

(3). Within fifteen days(15) of the confirmation of the Record of Rights prepared for the first time or the Record of Rights made up-to-date, the Recording Authority shall hold a Gram Sabha at which the confirmed Record of Rights shall be read out for the information of those present.

(4) The new Sub division number or land parcels, as shown in the confirmed Record of Rights shall be measured and mapped in the concerned records as per the procedure laid down and the fee shall be recoverable from the concerned ryots as arrears of land revenue. The extent noted in respect of each land parcel of each sub-division the Land Parcel Number and Unique Id of the Land Parcel" on the Record of Rights Register, shall be subject to correction, wherever necessary after the completion of measurement of the new sub-division of the Land Parcel..

15 (1). After the publication of the notification in Form GK-IV the Tahsildar concerned shall arrange to recast the information Form GK-I in to Form GK I-B and authenticate the entries in respect of each person. If for any reason the confirmation of the Record of Rights in any village under sub-rule (1) of Rule 13 or the issue of notification as in Form-GK_IV prescribed in respect of any village is held up, then the Collector may, by a special order, authorise the Tahsildar in whose jurisdiction the village is situated to get the register in Form-GK-IB prepared for the village excluding the Garamakantam Land Parcel numbers and unique identification numbers for which claims in Form-GK-IIIA are received. The register of final ROR in Form-GK-IB so prepared shall be test checked and shall also be read out in a Grama Sabha, the entries in the register shall be authenticated by the Tahsildar.

(2) After the preparation of the register in Form GK-IV the Tahsildar concerned shall arrange to get the certificate of Ownership prepared with reference to the entries in Form-GK-IB prescribed and deliver the same to the persons concerned in a Gram Sabha convened with a previous notice in Form-GK-IVA prescribed of at least seven (07) days. The notice shall be published as per Clauses (a) to (e) of sub-rule (2) of Rule 5.

(3) On receipt of an application from any person for Certificate of ownership for any Gramakantam land in any capacity such as owner, mortgagee, tenant etc., the Tahsildar shall cause an enquiry to be made whether the applicant's name is recorded in the Register of Record of Rights in Gramakantam land, prepared in the Form-GK-I and Form-GK-IB and if he is satisfied that the applicant is eligible will issue to him Certificate of Ownership. If the applicant is not eligible for Certificate of ownership the Tahsildar shall inform the decision to him in writing.

Rectification of Entries in Record of Rights

16.(1) Every application for the rectification of an entry in a Record of Rights made under sub-section (3) of Section 3 of the Act shall be to the Tahsildar of the Mandal in which the village is situated

(2) Every application made under sub-rule (1) above, shall be accompanied by a digitally signed copy obtained from Meeseva or Grama Sachivalayam or other department service portal of the entry from the Record of Rights which is sought to be rectified and the grounds for such rectification

(3) The Tahsildar may within a period of one (1) year as provided in sub-section (3) of Section 3 of the Act on his own accord initiate proceedings for

correction of any mistake in the Record of Rights which he discovers himself or which is reported to him by the Panchayat Secretary.

17. (1) On receipt of an application for the rectification under Rule 15, read with sub-section (3) of Section 3 of the Act, within a period of one year from the date of notification of the Record of Rights prepared for the first time or Record of Rights made up-to-date in the village under sub-section (2) of Section 3 of the Act, the Officer referred to in Rule 15 shall hold an enquiry after giving notice thereof to:

a) the person making the application;

b) any person referred to in the application as having right or interest or as not having such right or interest in the lands to which the entry relates;

c) any person whose name has been entered in the Record of Rights as having interest in the land; and

d) any other person known or believed to be having an interest in the land to which the entry relates.

(2). The notice referred to in sub-rule (1) shall be in the Form GK-V.

18. (1) During the enquiry referred to in Rule 16 above, the said Officer shall take into account any written representation received or any oral representation made by any person referred to in Rule 16, or any other persons having interest in the matter and may:

A) summon the attendance of any person for the purpose of examining him;

B) require any person to produce any document; or

C) enter upon, inspect and measure or cause to be measured any land.

(2) On the completion of the enquiry referred to in Rule 16, the said Officer shall give his decision on the application for rectification of an entry and direct such rectification of the Record of Rights as may be required in accordance with such decision to be made. The decision shall be intimated in writing to all the persons referred to in sub-rule (1) of Rule 16

(3) All applications for the rectification of an entry shall be disposed of by the Tahsildar concerned within a period of 90 days from the date of filing an application.

(4) The orders referred to in the above sub-rules shall not be in contravention of any of the provisions of the Acts referred to in Rule 9(1)(a)(iv).

Maintenance of Record of Rights

19. (1). Maintenance of Record of Rights includes-

(a) correction of entries in pursuance of orders passed under Rule 17 above; and

(b) incorporation of all mutations in the respective entries in pursuance of orders passed under Section 5 of the Act"

(2) The intimation of acquisition of rights to the Tahsildar concerned under section 4 (1) by any individual shall be in Form GK-VIA either at a Citizen Service Centre (e.g. Grama Panchayat office/ MeeSeva Centre/Village Secretariats). An acknowledgement shall be given to the individual. The intimation by the Panchayat Secretary concerned shall be in Form GK-VI D.

(3) (a) The Tahsildar concerned shall maintain for every village / Grama Panchayat a separate Register containing the abstract of the intimations received under Section 4 of the Act. The orders passed under sub-sections (3) and (5) of Section 5 of the Act, either making an amendment or refusing to make such an amendment shall be maintained in Form GK-VII.

(b)Before any order is passed by the Tahsildar concerned either making an amendment in the Record of Rights or refusing to make such an amendment, the procedure prescribed in Section 5 of the Act shall be followed.

(c)Orders on all intimations shall be passed within a period of one (1) month from the date of receipt of intimation.

d)If the order is as per the request made in the intimation or where no order is passed within the stipulated period, the draft amendment to Form GK-IB, copy of which was enclosed to the notice in Form GK-VII shall become final automatically in the electronically maintained Record of Rights.

(e) If the order is in variance to the draft amendment to final of ROR in the form GK-IB the draft shall be suitably modified in the electronically maintained Record of Rights as per the order.

20 . (1) The notice referred to in sub-section (3) of section 5 shall be in Form GK-VIII generated electronically. A copy of the draft amendment to Record of Rights in the Form GK-1B and generated electronically, as per the intimation received shall be enclosed to the notice. While preparing the draft amendment to Record of Rights in the Form GK-1B,the procedure for notation of new sub divisions of Land Parcel Numbers notionally given in para 15 of BSO-34 A, shall be followed.

2) Such notice together with a copy of the amendment shall also be published in the manner specified in Clauses (a) to (e) of sub-rule (2) of Rule 5.

21. (1) During the enquiry referred to in sub-section (3) of Sec. 5 of the Act, the Tahsildar concerned shall take into account the representations or objections written or oral made in this behalf by the persons referred to therein to whom the notice has been given or by any other person interested in the matter and may, if he considers necessary—

a) summon the attendance of any person for the purpose of examining him;

b) require the production of any document; or

c) enter upon, inspect and measure or cause to be measured any land

(2) In taking a decision on the intimation of acquisition of right, the Tahsildar concerned shall be guided by the principles/procedures laid down in Rule 9 above.

22. (1) An appeal against every order of the Tahsildar concerned either making an amendment in the Record of Rights or refusing to make such amendment shall lie under sub-section (5) of Section 5 of the Act, to the Revenue Divisional officer(RDO) or such authority as may be notified by the Government.

(2) Every appeal referred to in sub-rule (1) shall be in writing and shall set forth concisely the grounds thereof within a period of sixty days from the date of communication of the order and shall be accompanied by a copy of the order appealed against.

(3) Every appeal referred to in sub-rule (2) above, shall bear a Court-fee stamp of rupees five only.

23. Regularisation of certain alienations or transfers of land: -

(1) The Tahsildar concerned shall issue a general Notification in Form-GK-IX, calling for applications from the persons who are alienee/transferee by virtue of an alienation or transfer made or affected otherwise than by registered document for declaring such alienation as valid. Such notification shall be published in the District Gazette in which the village is situated and also in the following manner, namely—

i. by affixture in the chavadi or if there is no chavadi, in any other conspicuous place of the village;
ii. by affixture on the notice boards of the Gram Panchayat office, Primary Agricultural Co-operative Society and school if any;
iii. by beat of tom tom in the village;
iv. by affixture on the notice board of the Tahsildar concerned having jurisdiction over the village; and
v. by affixture on the notice board of office of the Mandal Praja Parishad in which the village is situated

(2) The alienee or transferee shall file application in Form GK - X' (i) on the notification issued under sub-rule (1), to the Tahsildar concerned Provided that the Alienation/Transfer took place before 01.12.2021.

(3) On receipt of the application under sub-section (2) of Section 5-A of the Act, the Tahsildar concerned shall issue notice to the alienor or transferor in Form GK- XI specifying therein the date on which and the time at which he proposes to enquire into the application. He shall also cause to issue a notice in Form GK .XII (i) to all other persons believed to be interested in the land specifying therein, date, time and place at which he proposes to enquire into the application. Only unregistered documents shall be considered under Section 5-A of the Act.

(4) On the day so appointed or any other day to which the enquiry may be adjourned by him, the Tahsildar concerned shall after hearing the parties and on examining their documents and witnesses, if any, and after taking such further evidence as he may consider necessary to satisfy himself that the alienation or transfer is not in contravention of any of the provisions of the Acts referred to in Rule 9(1)(A)(ii) to complete the enquiry.

Explanation: For the purpose of conducting enquiry the Tahsildar concerned or any other officer prescribed should conduct local enquiry and obtain corroborative evidence from the neighbouring citizens and village elders.

(5)(i) After completion of the enquiry under sub-rule (4) above, the Tahsildar concerned shall require the alienee or the transferee under Section 5(A) of the Act, to deposit through a challan in the treasury an amount equal to the registration fees and stamp duty that would have been payable had the alienation or transfer been effected by a registered document in accordance with the provisions of the Indian Registration Act, 1908 as fixed by the registering officer on a reference made to him by the Tahsildar concerned in Form GK-XIIIA on the basis of the value of the property arrived, within the time fixed by the Tahsildar concerned not exceeding one month from the date of the communication and receipt of the order : Provided that in case the Tahsildar concerned considers it expedient he may grant further extension of time.

(ii) On the deposit of the amounts through a challan in the treasury as under Cl. (i), the Tahsildar concerned shall issue a certificate in Form GK-XIII B as required under sub-sec. (4) of Sec. 5-A of the Act to the alienee or

the transferee declaring that alienation or transfer is valid from the date of issue of certificate

(iii) A copy of every such certificate shall be communicated in Form GK-XIII C by the Tahsildar concerned to the Sub-Registrar having jurisdiction over the area in which the Property/ land in respect of which the Certificate has been granted is situated and the Sub-Registrar shall file the certificate in the relevant registration records and index them after ensuring collection of registration fee and stamp duty from the party under Clause (i) .

(6) The Recording Authority shall on production of the certificate issued under sub-section (4) of Section 5-A of the Act make an entry in the Record of Rights in Form-GK-I and Form-GK-IB to the effect that the person whose name has been recorded as an occupant is the owner of the property from the date of the issue of the said certificate. The Recording Authority and the Tahsildar concerned shall make necessary entries in the Record of Rights in land in Form-GK-I and Form-GK-IB under proper attestation and referencing to the files of the Tahsildar concerned.

(7) Thereafter the certificate of Ownership shall be issued to the occupant in the category of owner-Property holder.

Appeal on Regularization of alienation/transfers

24. (1) An appeal against every order of the Tahsildar concerned under sub-section (4) of Section 5-A of the Act shall lie to the Revenue Divisional Officer or such authority as may be notified by the Government.

(2) Every appeal referred to in sub-rule (1) shall be in writing and shall set forth concisely the grounds thereof within a period of sixty (60) days, from the date of communication of order and shall be accompanied by a copy of the order appealed against.

(3) Every appeal referred to in sub-rule (1) above shall bear a Court-fee stamp of rupees five only.

(4) Every appeal shall be disposed of within a period of six (6) months from the date of filing the appeal.

Revision

25. (1). Every revision shall be in writing and set forth concisely the grounds there of and shall be accompanied by a copy of the order or proceeding against which revision is sought. The revision petition shall bear a Court-fee stamp of rupees five (5) only.

(2). In case, a Suomoto revision is initiated, the grounds on which the revision is initiated shall be communicated to the person or persons likely to be adversely affected.

(3).In case it appears to the Collector on examination that any such record, order or proceeding should be amended, modified, annulled, reversed or remitted for reconsideration, the Collector may pass orders accordingly, after giving sufficient opportunity to the party or parties likely to be adversely affected to make written or oral representation before issue of orders

(4) The orders under revision shall be final and there shall be no further review by the Collector.

26. Custody and inspection of the Record of Rights:

(1). The Record of Rights in Forms- GK-I and GK-IB shall be prepared in triplicate and also electronically, in the forms prescribed, Two copies have to be kept in the office of the Tahsilar, one of which is to be kept

in the personal custody of the Tahsildar. The third copy should be kept in the custody of the Panchayat Secretary / office prescribed.

2) The Record of Rights shall be open for inspection of the public free of charge during office hours on all working days

27. Issue of Certificate of Ownership: -

1. The 'Certificate of Ownership' with the digital signature of the Tahsildar concerned can be obtained from any Meeseva/ Village Secretariat on payment of requisite fee.
2. Certificate of Ownership shall be prepared with reference to Form GK-IB under Rule 14 (1), taking village/ Grama Panchayat as a Unit.
3. The Certificate of Ownership shall be prepared in respect of owners and it shall have the same evidentiary value with regard to the title for the purpose of creation of equitable mortgage under the provisions of the Transfer of Property Act, 1882 as a registered document registered by a Registrar of Assurances.
4. The format of Certificate of Ownership for Gramakantam Lands shall be in Form GK-XIV.
5. The Certificate of Ownership for Gramakantam Lands shall be issued electronically in Telugu. Every Certificate of Ownership for Gramakantam Lands shall be presumed to be correct and true unless the contrary is proved
6. The Certificate of Ownership for Gramakantam Lands may contain such other details and proforma to be prescribed from time to time by the Commissioner.
7. The Certificate of Ownership for Gramakantam Lands along with photograph of the owner shall be digitally signed by the Tahsildar concerned
8. Proper record in respect of issue of Certificate of Ownership for Gramakantam Lands shall be maintained by the Tahsildar Concerned.

Implementation of Court Decree

28. Whenever a Court decree about acquisition of title by purchase of Property/ land through deeds on plain paper or by oral purchase is received from Court or presented to the Tahsildar concerned for implementing and incorporating changes in the Record of Rights, the Tahsildar shall make necessary changes in the Record of Rights based on Court decree only after collection of stamp duty and registration fee on the sale price of the land or market value of the land whichever is higher. If the person seeking execution of Court decree claims that he had already paid proper and adequate stamp duty in the Court and produces certificate issued by the Court to this effect and other evidence to the satisfaction of the Tahsildar, he shall demand and collect only registration fee and incorporate such changes in the Record of Rights and Certificate of Ownerships. If the decree is received or produced by or before a Registration Officer or other officers, these officers shall immediately send these decrees to the concerned Tahsildar for necessary action.

29. **Miscellaneous**: -

Every Recording Authority, Appellate Authority or other Officer holding an enquiry under the Act shall have, in addition to the powers referred to in Clauses (a) and (b) of Section 10 of the Act the same powers as are vested in a Civil Court under the Code of Civil Procedure, 1908 when trying a suit for the purpose of entering upon and inspecting any land or taking or causing to take measurements thereof.

Serving of Notice

30. The service of any notice, intimation of any decision and the communication of any order under the provisions of the Act or these rules shall be effected by giving or tendering a copy of such notice, intimation or order to the person concerned or an adult member of his family or where this is not practicable by sending it to him under certificate of posting.

Records to be made up-to-date

31. As and when the Record of Rights are prepared or brought up to date or rectified or maintained, such entry shall be brought into the village / Grama Panchayat records.

Duplicate Certificate of Ownership

32. Any person who loses Certificate of Ownership issued to him (or) whose Certificate of Ownership is mutilated can apply to the Tahsildar concerned along with his photograph. The Tahsildar after collecting the prescribed fee, shall issue a duplicate Certificate of Ownership, under acknowledgement, duly endorsing that it is a duplicate copy. The issue of a duplicate Certificate of Ownership shall be noted in Form GK-IB. In case a duplicate Certificate of Ownership is sought to replace a mutilated Certificate of Ownership, the mutilated Certificate of Ownership shall be surrendered to the Tahsildar for cancellation / destruction.

Maintenance of Suits Register

33. Every person proceeding under Sec. 8(2) of the Act shall intimate to the Tahsildar concerned the particulars of the suit. The Tahsildar shall enter the details of the suit in a register in Form GK-XVIII on the disposal of the suit, the Party shall communicate a copy of the order on the suit to the Tahsildar who shall enter the details in the register in the Form GK-XVIII. The register in Form GK-XVIII prescribed shall be open for inspection, and the certified extracts of the same shall be granted.

Powers of the Commissioner

34. The Commissioner, may from time to time, issue such orders and instructions as may be necessary for the purpose of explaining these rules, and to implement the provisions of the Act and the rules made there under properly.

35. Forms as prescribed in the rules are annexed to this order.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

V. USHA RANI
PRINCIPAL SECRETARY TO GOVERNMENT

To
The Commissioner of Printing & Stationery (Printing Wing), Vijayawada with a Request to publish the Notification in the Andhra Pradesh Extraordinary Gazette and supply 100 copies of the same.
The Special Chief Secretary & Chief Commissioner of Land Administration, A.P., Vijayawada.
The Commissioner, R&R and Land Acquisition, AP, Vijayawada.
All Departments of Secretariat.
The Principal Secretary to Government, PR & RD Department,
All Collectors/Spl.Collectors/LAOs in the State of Andhra Pradesh (through the CCLA, AP, Vijayawada)

Copy to:
The OSD to the Prl. Advisor to C.M.,
The OSD to Dy. C.M. (Rev.)
The OSD to C.S.
The P.S. to Prl. Secretary, Revenue (land).
The Law (H) Department.
All the Sections in Revenue Department
SF/SC.

// FORWARDED::BY::ORDER//

SECTION OFFICER

Form–GK-I
(Rule 3)

Name of the District :
Name of the Division :
Name of the Mandel :
Name of the Revenue Village:

Sl.No	Land parcel No.	Old Survey No. & sub-division	Extent of Land Parcel	Unique ID No	Nature of the Land		Classification of the Land		PROPERTY TAX NO.	DOOR.NO	Khata No	NAME OF THE PROPERTY OWNER
					Original Nature	Sub Nature	Original Classification	Sub Classification				
1	2	3	4	5	6A	6B	7A	7B	8	9	10	11

Particulars of Owners and Occupants												
Owners					Occupants							
Name of the Owner with Father/Husband Name	Extent held by owner out of area shown in Col. 4	How acquired inheritance/ succession /survivorship/ purchases /others	Name of the Tenant with Father's/Husband's name under the owner mentioned in Col.11	Extent held by the tenant under the owner in Col.11	Whether a protected tenant	Rent payment to the owner in Col. 11	Name(s) of occupants with Father's/Husband's Name	Extent held by each occupant	Nature of his interest/occupation	Name of the mortgager with Father's / Husband's Name	Name of the mortgagee with Father's / Husband's Name	Extent
12	13	14	15	16	17	18	19	20	21	22	23	24

Amount date and other particulars of mortgagee whether first mortgage or subsequent mortgage	Whether with or without possession	Details of unregistered encumbrances if any	Rate per acre as per basic valuation Register	Details of Registered (encumbrances) with document No. for preceding 13 years	Remarks & signature of Recording Authority with date	Remarks of Testing (Officer) with dated signature & designation
25	26	27	28	29	30	31

Form–GK-I-A

Proforma for Filing Claims

Name of the Mandal:

Name of the Village:

Name of the claimant and
his permanent address :

Sl. No	Name of Mandal	Name of Village	Land Parcel No.	Old Survey No and Sub – Division No.	Total Extent	Property Tax No.	Area in respect of which claim is made	Nature of claim /interest owner, tenant, mortgagee, un-registered (Encumbrances) enclosed	Proof in support of claim, copies of document if any to be enclosed.
1	2	3	4	5	6	7	8	9	10

CERTIFICATE:- (I certify that I have given a complete list of my interests in properties in the entire district.)

Signature of Claimant

Form-GK-I-B

(Rule 3)

Name of the District :

Name of the Division :

Name of the Mandel :

Name of the Revenue Village:

SI.No	khata no	Name of the property owner /Relation name	Land Parcel No	Old Survey No./ Sub Division	Unique Land Parcel ID	Land Nature (Broad Category) and (sub category)	Land Classification (Broad Category) and (sub-category)	Land Parcel Total Extent	Assessment no.	Door no	Mode of Acquisition	Aadhar No: Mobile No: e-mail Id	Remarks
వరుస సంఖ్య	ఖాతా నెంబర్	ఆస్తి దారుని పేరు (తండ్రి/భర్త పేరు)	భూ భాగము సంఖ్య	పాత సర్వే నెంబర్ / సబ్ డివిజన్	భూ భాగము యొక్క విశిష్ట సంఖ్య	భూమి స్వభావము మరియు ఉప స్వభావము	భూమి వర్గీకరణ మరియు ఉప వర్గీకరణ	భూ భాగము యొక్క పూర్తి విస్తర్ణము	ఆస్థి పన్ను నెంబర్	గృహ సంఖ్య	అనుభవ స్వభావము	ఆధార్ నెం: మొబైల్ నెంబరు: e-mail id:	రిమార్కులు
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)

Notice for Preparation of Record of Rights for the First Time and Updating of the Record of Rights

Form-GK-II

Rule 5(e)

[[Strike] out matter which is not relevant]

Whereas the Andhra Pradesh [Rights in Land] and Pattadar Pass Books Act, 1971 as amended from time to time came into force in the area in which the village ..... (Name of the village) ..... (Name of the Mandal)(Name of the District) is situated (hereinafter referred to as the said village)

Now, therefore, under Rule 5 of the "Andhra Pradesh Rights in Grama Khantam Lands and Certificate of Ownership Rules, 2021". The undersigned here by.....

(a) declares his intention of preparing the record of rights in the lands in the said village for the first time or declare his intention to update the record of rights in the lands in the said village on the notification of the commissioner.

(b) calls upon all the persons claiming any interest in any land in the said village to furnish to the undersigned a statement in writing in Form-GK-1-A showing

(i) the particulars of the lands in which an interest is claimed and

(ii) the nature of such interest on or before ..... (the date to be specified not being earlier than fifteen days(15) from the date of the publication of the Notice); and

(c) declares his intention of holding an enquiry in respect of the above matter in the said village on .....(the date to be specified not being earlier than twenty-two days (22) from date of publication of the Notice) and calls upon all persons interested to appear before him at the said inquiry on the said date.

Seal of Recording Authority

Signature of Recording Authority

Form-GK-II-A
Rule 6(i)

Register showing the claims received in response to Notice No.Form-GK-II

Sl. No.	Name of the Village	Name of the petitioner with father's/ husband's Name	Aadhar No.	Date of receipt of claim	Claim in respect of Old survey No. Sub-Div. No.	Land Parcel No	Total extent of Parcel No.
1	2	3	4	5	6	7	8

Assessment No.	Extent for which claim is made	Nature of Claim	Date of enquiry	Result of the enquiry in brief	Remarks of the Recording authority
9	10	11	12	13	14

Form-GK-III
Rule 10(2)

1. Whereas a draft record of rights/draft record of rights made up to-date has been prepared for the village (Name of the [village].

2. Whereas such a draft record of rights has been kept open in the custody of the Panchayat Secretary of the said village for inspection of all reasonable times by any person claiming any interest in the lands in the village, or whereas an updated draft Record of Rights has been kept open in the custody of the Panchayat Secretary of the said village for inspection at all reasonable times by any person claiming any interest in the lands in the said village.

3. Now, therefore, under Rule 10 of the Andhra Pradesh Rights in GramaKhantam Lands and Certificate of Ownership Rules, 2021.

4. The undersigned hereby requires:

(i) all persons claiming any omission or error in the said draft record to furnish to the undersigned a statement in writing in Form-GK-I-A of their claims on or before ..... (the date to be specified not later than **fifteen days(15)** from the date of publication of the notice).

(ii) all residents of the village to attend a gram sabha at the village on ..... (the date to be specified not later than **twenty-two days(22)** from the date of publication of the notice) to make, if necessary, claims and objections to the entries in the draft Record of Rights/draft Record of Rights made up-to- date; and

(iii) declares his intention to hold an enquiry into such claims at the village on ..... (the date to be specified not later than **forty days(40)** from the date of publication of the notice) and calling upon all persons interested to appear before him at the said enquiries on the said date.

Recording Authority

Form-GK-III-A
Rule 10(4)

Sl. No.	Name of the village	Sl.No of Land Parcel No	Old Sy. No. of Sub- divn. No. for which claim is filed	Assessment No.	Details of claim			Reasons for the claim for reasons for the new entry
					Column in Form-GK-I Draft ROR which needs rectifications	Existing entry	New entry to be made	
1	2	3	4	5	6(A)	6(B)	6(C)	7

Recording Authority

Form-GK-III B

Rule 10(4)

Register showing the details of claims in Form-GK-III received in response to the notice in Form-GK-III claiming omissions or errors in the Draft Record of Rights

Sl.No.	Name of the village	Name of the petitioner with father's husband's name	Date of receipt of claim in Form -GK-III-A	Land Parcel No	Old Sy. No./Sub-Dvn. No. for which claim is filed	Assessment No.	Details of claim		
							Column of No. Form-I (Draft ROR which are sought to b corrected)	Existing entry	New entry to be made
1	2	3	4	5	6	7	8-A	8-B	8-C

Reasons put forth by the claimant seeking corrections	Date of entry	Decision of the Recording Authority	Remarks
9	10	11	12

Form-GK-IV
Sec 3(2) Rule 14(1)

Notification of Completion of First preparation or Updating of Record of Rights

Under sub-section (2) of Section 3 of the Andhra Pradesh Rights in Land and Pattadar Pass Books Act, 1971, it is hereby notified that the preparation of the Record of Rights/Updating of the Record of Rights referred to in sub-section (1) of the said Section has been completed in respect of lands in the village of.....(Name of the village) ..... (Name of the Mandal)..... (Name of the District).

Seal.

Recording Authority

Form-GK-IV A

Rule 15(2)

Notice for Distribution of Certificate of Ownership

It is hereby notified that the Certificate of Ownership have been prepared with reference to the entries in Form-GK-I-B as required under sub-rule 2 of Rule 15 of the Andhra Pradesh Rights in Grama Khantam Lands and Certificate of Ownership Rules, 2021 in respect of ..... Village ..... Mandal .....District and the same will be delivered to the concerned persons in a Gram Sabha on ..... (Date) ..... at ..... (Time) at ..... (Place) .....

All the pattadars/owners/tenants/mortgagees occupants in Inam Lands eligible for a Certificate of Ownership are hereby required to attend the said Gram Sabha and receive the Certificate of Ownership after payment of [the cost as prescribed by the Commissioner]

TAHSILDAR

..... Mandal

..... District

Form-GK-V
Rule 17(2)

Notice for Enquiry on Application for Rectification

Where as

(1) an application has been received for the rectification of the entry.

(2) it appears necessary to rectify the entry.

(3) Sri/Smt ..... has reported that it is necessary to rectify the entry in the Record of Rights of the village ..... (Name of the Village) ..... (Name of the Mandal) .....(Name of the District) in respect of the land described in the Schedule hereunder.

Now, therefore, under Rule ..... of the Andhra Pradesh Rights in Grama Khantam Lands and Certificate of Ownership Rules, 2021 you are hereby required to:

(a) furnish to the undersigned on or before ..... (date not being later than fifteen days from the date of the service of the notice).....a statement in writing containing any representations or objections in respect of the said application.

(b) to appear before the undersigned on ..... (being not less than twenty-one days from the date of service of the notice) at(Place).....(Time) in connection with an enquiry proposed to be held in respect of the above matter.

TAHSILDAR

Sy. No/Sub Division No. of the land in the village to which the entry relates

Schedule

Brief purport of Rectification applied for.

Form-GK-VI A

Intimation by any Person regarding Acquisition of Rights

The Tahsildar,

.....Mandal

I, Sri/[(Smt/Kum.)] ..... son of/ [daughter of/wife of] ..... resident of village ..... in Mandal intimate to you the acquisition, as owner/pattadar/mortgagee/occupant/tenant of the following property in the village of ..... in ..... Mandal ..... in .....District by succession/survivorship/inheritance/partition/purchase/mortgage/gift/lease or otherwise. Details are furnished below:

No.	Land Parcel No.	Old S.No. and Sub-Division	Extent of Land	Assessment No	Details of acquisition
1	2	3	4	5	6

Signature of Intimator

ot Relevant vide G.O.Ms.No 271 Rev(EA&R) dept.dt.1.07.2016

Form-GK-VI B

(Prepare in triplicate)

TO
The Tahsildar/ Recording Authority.

Intimation by the Registration Officer registering a document relating to the transfer of land to the Tahsildar copy marked to the Recording Authority ..... (Form-NA-VI A) to be signed in triplicate by the person and two copies to be sent to the Tahsildar and Recording Authority with this form.)

Under sub-section (2) of Section 4 of the A.P. [Rights in Land] and Pattadar Pass Books Act, 1971; I, Sri ..... Registering Officer ..... in ..... Village ..... Mandal District intimate the acquisition of the following property by registering of a document by the following persons.

Details are as follows:

1. Name of person acquiring the property with father's name and address.
2. Description of property acquired, with details.

2(a). How acquired succession, survivor-ship, inheritance partition, purchase, mortgage, gift, lease or otherwise.

3. Details of Property:

Sl.No. and Sub-Divn. No.	Village	Mandal	District	Details
1	2	3	4	5
1. Name and Address of the person registering and conveying property (if any with detailed). 2. Register No., year and date of entry in Registration Department.				
Seal:			Signature of Regn. Officer, Regn. Department	

(A Copy must be sent to the Recording Authority in the Mandal invariably [x x x]. It is mandatory to send the intimation and obtain the acknowledgment to the Tahsildar within a week of the date of registration.)

Not Relevant vide G.O.Ms.No 271 Rev(EA&R) dept.dt.1.07.2016

Form-GK-VI C

Acknowledgement by [Tahsildar]
of.....Mandal

Under Section 4 of the Andhra Pradesh [Rights in Land] and Pattadar Pass Books Act, 1971, the undersigned hereby acknowledge, the receipt of the intimation of the acquisition of rights from Sri ..... (Name of person) son of ..... (address)in respect of the entry in the record of rights pertaining to Old Survey No. ..... Land Parcel No ..... in the village of ..... (Name of the village) ..... (Name of the Mandal) .....(Name of the District).

Date :

Tahsildar

Form-GK-VI D

Intimation by Village Panchayat Secretary

regarding Acquisition of Rights by any Person

To

The Tahsildar

..... Mandal

This is to intimate that Sri(Smt/Kum)..... Son of (Daughter of / Wife of) resident of Village ..... in Mandal has acquired the following property in ..... Mandal ..... Division in ..... District by succession/ surveyorship/inheritance/partition/purchase/mortgage/ gift/ lease or otherwise as as owner, pattadar, motgagee, occupant or tenant of the land. Details are furnished below.

District: Division: Mandal: Village:

Sl.No	Land Parcel No.	Old S.No. and Sub-Division	Extent of Land	Assessment No	Details of acquisition
1	2	3	4	5	6

Date: Signature of the Panchayati Secretary

Form-GK-VIII
Rule 20(1)

Notice

Whereas the undersigned has received an intimation of the fact of acquisition of a right as described in the schedule hereunder and it appears that an amendment has to be made in the Record of Rights in consequence thereof .....and/or

Whereas the Recording Authority has reason to believe that an acquisition of a right has taken place as described in the schedule hereunder and it appears that amendment has to be made in the Record of Rights in consequence thereof.

Now, therefore, under sub-section (3) of Section 5 of Andhra Pradesh Rights in Land and Pattadar Pass Book Act, 1971.

All persons interested or affected are hereby required to show cause on or before ..... (date to be specified not being earlier than Fifteen Days (15) days from the service/publication of the notice) as to why the amendment should not be carried out. You..... ....

All persons interested or affected are hereby required to appear on or before the undersigned on ..... (date not earlier than Twenty(20) days from the service/publication of the notice) as ..... (Place) time in connection with the enquiry proposed to be held in respect of the above matter.

1. S.No. etc., of the entry relating to which is sought to be amended
2. Schedule Brief purport of proposed amendment

Tahsildar/Recording Authority

Form-GK-IX

Rule 23(1)

Whereas the A.P. Rights in Land and Pattadar Pass Books Act, 1971 has come into force in the area in which the village (Name of the village) ..... (Name of the Mandal) ..... (Name of the Division) (Name of the District) is situate (hereinafter referred to as the said village).

Now, therefore, under Rule 23 Of the A.P. Record of Rights in Non-Agricultural Land and Certificate of Ownership, 2021. The undersigned hereby:

a) calls upon all the persons claiming interest in any land in the said village recorded as an occupant in the Adangal/ Pahani Patrika or in the Record of Rights by virtue of an alienation or transfer made or affected otherwise than by registered document, and the alienee or the transferee may within (15) days from the date of the publication of this notice apply to the undersigned for a certificate declaring that such alienation or transfer is valid in the form prescribed.

b) As per the provision of Section 5-A of the A.P. [Rights in Land] and Pattadar Pass Books Act, 1971 the Mandal Revenue Officer after due enquiry and hearing will consider the issue of a certificate declaring such alienation or transfer is legal, on payment of Registration fees and stamp duty as provided for in Section 5-A(2) of the A.P. Record of Rights in Land and Pattadar Pass Books Act.

Signature of Tahsildar

Form-GK-X
Rule 23(2)

To
The Tahsildar
..... Mandal
..... District

1. Name of the Applicant
   (i.e., alienee or transferee):
2. Father's /[husband's name]:
3. Age, profession and place of residence and address:
4. Name of the alienor or transferor, with father's/[husband's name]:
5. Age, profession and place of residence and Address:

Sir,

I have acquired by alienation/ transfer the following lands from ..... on ..... by an unregistered document, dated ..... signed by Shri/[Smt/Kum.] ..... S/o/[d/o/w/o.] ..... R/o. .....

Mandal	Village	Land Parcel No	Old Survey No&Sub-Division No	Extent	Assessment No. if any
1	2	3	4	5	6
Classification				Amount of consideration	
Wet	Dry	I.D.	Area Acquired		Remarks
7	8	9	10	11	12

There are no amounts due to Government in respect of the land. An amount of Rs. ..... is due to the Government in respect of the land towards (here mention the item against which the amount is outstanding).

The alienation or transfer is not in contravention of the provisions of the A.P. Land Reforms (Ceiling on Agricultural Holdings) Act, 1973 and the Urban Land (Ceiling and Regulation) Act, 1976, the A.P. Scheduled Areas Land Transfer Regulations, 1959 and the A.P. Assigned Land (Prohibition of Land Transfer) Act, 1977.

I also enclose the following documents:

(Here (give) the list of documents

Name of the Witnesses,

if any should be stated here

I request you to issue a certificate under Section 5-A(4) of the A.P.Rights in Land and Pattadar Pass Books Act, 1971 and Rule ..... of A.P. Rights in Grama Khantam Lands and Certificate of Ownership Rules, 2021, declaring that the alienation/transfer of the land is valid.

Yours faithfully,

Signature of the applicant

I hereby declare that the facts stated above are true to the best of my knowledge and belief. Place:

Date:

Signature of the applicant

lot Relevant vide G.O.Ms.No 271 Rev(EA&R) dept.dt.1.07.2016

Form-GK- X A

Register showing the claims received in response to Notice Form - GK – II and Disposal

Sl. No.	Name of the Village	Name of the petitioner with father's/ husband's name	Date of receipt of the claim of Form-NA- X	Old Sy. No./ Sub - Division No.	Land Parcel No.	Total Extent of Sy. No.	Extent Land for which regularisation is sought for	Classification	Amount of consideration as mentioned in the petition	Name of the Aliener /Transferor	Aadhar No.	Result of enquiry of the Tahsildar, whether validation was done	Amount of Stamp Duty and Registration Fee as fixed by the Registering Authority	Date of remittance of the amount shown in Col. 2 into the Treasury Challan No. and Date	Date of issue of certificate in Form-NA- XIII B by the Tahsildar.	Date Entry in Record of Right in Form-NA- IB
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17

Form-GK-XI
Rule 23(3)

Office of the Tahsildar
..... Mandal in
..... District

Notice is hereby given that the application filed before the undersigned under sub-section (1) of Section 5-A of the A.P. Rights in Land and Pattadar Pass Books Act, 1971 by Sri/Smt ..... S/o/D/o/W/o ..... for validation of alienation/transfer of ..... land bearing Land parcel no..... and old Survey/subdivision No .....Assessment No..... measuring to an extent of..... Square Yards, situated in .....Village ..... Mandal, will be taken up for consideration at .....A.M./P.M. ..... on.....(day of the week) .....(date) at the time of hearing you are to produce necessary oral and documentary evidence bearing on the alienation or transfer. If you fail to appear at the hearing the matter will be decided exparte.

TAHSILDAR

Date:

To
.....
.....

Form-GK-XII

Rule 23(3)

Office of the Tahsildar

..... Mandal in

..... District

Notice is hereby given that the application filed by Sri/Smt ..... S/o/D/o/W/o ..... for validation of alienation/transfer of ..... land bearing Land parcel no..... and old Survey/subdivision No .....Assessment No..... measuring to an extent of..... Square Yards, situated in .....Village ..... Mandal, will be taken up for consideration at .....A.M./P.M. ..... on.....(day of the week) .... (date) at ..... (place) under Section 5A of the Act and Rule No ..... Any person interested in the case should be present at the hearing and should produce necessary oral or documentary evidence bearing on the claims that he may have in this regard.

Date:

TAHSILDAR

Form-GK-XIII A
Rule 23(5)(i)

Office of the Tahsildar

..... Mandal in

..... District

Whereas ..... (Name) ..... S/o ..... R/o (address) who has applied for validation of Sale/Alienation under Section 5-A of the [Rights in Land] and Pattadar Pass Books Act, 1971. The enquiry conducted under the rules prescribed reveals that Sri ..... S/o is found to be the purchaser of the land by an unregistered document in respect of the lands specified in the Schedule below for the lands belonging to Sri ..... S/o.....under sub-section (2) of Section 5-A of the A.P. [Rights in Land] and Pattadar Pass Books Act, 1971, the said alienee/transferee is required to deposit the registration fee and stamp duty amounts in accordance with the provisions of the Indian Registration Act, 1908.

The Sub-Registrar is therefore requested to fix up the value of the property and fix up the amount equal to registration fee and stamp duty under the law with reference to the date of the unregistered alienation and intimate to the undersigned within month to enable him to get the amount deposited by the alienee/transferee and issue validation certificate under Section 5-A of the Act and Rule 23(5)(ii)

TAHSILDAR

Schedule

To
Sub-Registrar

.....

.....

Certificate

Form-GK-XIII B

Rule 23(5)(ii)

Office of the Tahsildar
..... Division
..... District.

Whereas ..... (Name) ..... (Father's name) (address) applied for validation of sale/alienation under Section 5-A of the Act After completion of a due enquiry as prescribed under the law, Sri ..... S/o is found to be the purchaser of the land by an unregistered document in Sy. No. ..... extent ..... from Sri described in the Schedule and sketch attached, and whereas under the provisions of sub- section (4) of Section 5-A of the A.P. [Rights in Land] and Pattadar Pass Books Act, 1971, the said alienee/transferee was required to deposit an amount ..... towards registration fees and stamp duty in consultation with the Sub-Registrar's office and he has deposited an amount Rs.....(in words) ..... equal to the registration fee and stamp duty that would have been payable had the alienation/transfer been effected by a Registered document in accordance with provisions of the Indian Registration Act, 1908 towards alienation/transfer. Therefore by virtue of the power vested in me under Section 5-A of the A.P. Record of Rights Act in Land and Pattadar Pass Books Act, 1971, I order that the above alienation/transfer described below as valid.

Schedule: Description and landed property (rough sketch attached) ..... if sketch is not available.

Signature

TAHSILDAR

To
The persons interested
Copy to the Recording Authority to take action of recording the occupant as owner U/s. 5-A(5)
Copy to the Sub-Registrar, concerned

Form-GK-XIII C
Rule 23(5)(iii)

1. Sl. No. & year of the reference of TAHSILDAR Office.
   (for each calendar year):
2. Number and date of the order of TAHSILDAR in
   which the transaction is validated:
3. Name of S.R.O. to which the transaction relates:
4. Name(s) of the village(s) where the property is
   situated:
5. Description of the property effected S.No. extent
in Metric measurements with 4 boundaries;
(copy of the document to be enclosed):
6. Name(s) of the [transferor(s)] with full address(es):
7. [(Name(s)] of the transferee(s) with full address(es):
8. Nature of the transaction:
9. Date of execution of document:
10. (i) Market value as per Basic Valuation Register:
    (ii) Consideration shown in the document
    (for sale deeds only):
11. Amount collected towards:

(i) Stamp Duty

(ii) Transfer Duty

(iii) Registration fee

12. Particulars of challan in which the amount is remitted into the Treasury
(Challan No., Date and Name of Treasury) (Copy of the Challan to be enclosed).

Place:

Signature of the TAHSILDAR
with date and Seal

Date :

ఫారం - XIV

ఆంధ్ర ప్రదేశ్ ప్రభుత్వము

రెవిన్యూశాఖ

గ్రామకంఠ భూయాజమాన్య ధ్రువపత్రం

భూ యజమాని ఫోటో

జిల్లా పేరు :

మండలం పేరు :

డివిజన్ పేరు :

గ్రామం పేరు :

1. యజమాని పేరు: _____

2. తండ్రి / తల్లి /భర్త /భార్యపేరు : _____

3.యజమాని చిరునామా : _____

4. ఆధార్ నెంబరు : _____

5. మొబైల్ నెంబరు : _____

6.గ్రామపంచాయతీ/ మున్సిపాలిటీ పేరు _____

7. ఆస్తి అస్సెస్మెంట్ నెంబరు: _____

8. భూమివివరములు : _____

9. ఆస్తి యొక్క సరిహద్దులు :

తూర్పు :

పడమర :

ఉత్తరం :

దక్షిణం :

ల్యాండ్ పార్సెల్ నెంబర్	సర్వే నెంబర్ / సబ్ డివిజన్ నెంబర్ (సంఖ్య)	ఖాతా నెంబర్	విశిష్ట సంఖ్య	విస్తీర్ణం	అనుభవ స్వభావము	భూవాడుక వివరణ
1	2	3	4	5	6	7

గ్రామకంఠం ఆస్తి కి సంబంధించిన ఫోటో

యజమాని సంతకం / బొటన వేలిముద్ర

సంతకం : Tahsildar

QR CODE